



BOY SCOUTS OF AMERICA®
TIDEWATER COUNCIL

2023 WINTER CAMP
PIPSICO SCOUT RESERVATION



WINTER CAMP 2023

JANUARY 13 - 16, 2023

GUIDE BOOK

(LAST UPDATED 11/5/22)



TIDEWATER COUNCIL, BSA
1032 HEATHERWOOD DRIVE
VIRGINIA BEACH, VA 23455
WWW.TIDEWATERBSA.COM

PIPSICO SCOUT RESERVATION
57 PIPSICO ROAD
SPRING GROVE, VA 23881
WWW.PIPSICOBSA.COM



2023 WINTER CAMP

TABLE OF CONTENTS

Winter Camp Information	3
Introduction.....	4
Merit Badge Information.....	4
Merit Badge Session Sign-Ups	4
Tentative Winter Camp Daily Schedule.....	5
General Event Information.....	6
Response to Coronavirus (COVID-19)-	6
Check-In.....	6
Check Out	6
Meals	6
Visitors & Guests	6
Adult Leaders.....	6
Uniform	7
Winter Camp Rules	7
Campsites	7
Trading Post.....	7
Religious Services - “A Scout is Reverent”	7
Water and Bath Facilities.....	7
Flag Ceremonies	7
Leader’s Meetings	8
Saturday Night Campfire	8
Staff	8
Medical Matters-	8
Emergency Procedures.....	8
Youth Protection Policies	9
General Policies-	9
Winter Camp Evaluation Form	11
Appendix B: Pipsico’s COVID-19 Policies and Help Sheet.....	12
Appendix C: Pipsico Guest Risk Covenant	14

2023 WINTER CAMP

WINTER CAMP INFORMATION

When January 13- 16, 2023 (Friday – Monday)

Be Prepared. There is no rain/snow date for camp. All units should prepare for foul weather.

What Experience cold weather camping, Advancement, Training and Fun Opportunities

Where Pipsico Scout Reservation
57 Pipsico Road
Spring Grove, VA 23881

Contact Wes Parker
VP of Camping Operations
757-635-2696
Email: wparker@pipsicobsa.com

Christy Cooper
Camp Director
(208) 597-6044
Email: Christy.Cooper@scouting.org



Register Register/ Pay online by [CLICKING HERE](#). *If you have trouble registering, view these 2 min. videos: [PART 1](#) - [PART 2](#) - [PART 3](#).* You CAN register online AND pay online using funds from your unit's Council Store account. Transactions and reservations are not complete until check-out is done with payment posted. Prior to arriving at the event, please finish the registration process by entering the names of all participants, both youth and adult, attending the event (this allows for fast check-in on Friday). ***This event fills up quickly and the transaction and reservation are not complete until check-out is done with payment posted.***

PLEASE READ- Online registration for attendance will begin on October 10th, 2022 at 10AM. See information provided under "Merit Badge Session Sign ups" for that schedule. Note that registration for this event normally fills up within 4 days after posting.

Cost **\$86** per Scout, **\$44** per adult (When paid in full before December 19th, 2022)

\$106 per Scout, **\$64** per adult (When paying on or after December 19th, 2022)

NO REGISTRATIONS WILL BE ACCEPTED AFTER JANUARY 2ND, 2023

THERE WILL BE NO ON-SITE REGISTRATION.

Reductions & Refunds If for any reason this event is canceled due to government regulations 100% of fees paid will be refunded. Other refund requests must be made on Council's Refund Application prior to the event and are subject to a 15% surcharge processing fee. Funds will be returned to the payee/unit via their store account or by check. Refunds will be granted only in the case of documented illness or family emergency. **NO refunds** can be given if notified **within 14 days of the event** as pre-paid expenses will already have been incurred. No refunds for partial attendance will be granted.

Registrants must pay for slots upon registration. Reductions in registrations can **ONLY** be made up to **14 days before the event**, unless the event sells out. Should the event sell out, the unit will be financially responsible for the full reservation. This is to limit over-booking on popular events. Requesting a reduction can **ONLY** be completed by submitting a Council Refund Application to the event contacts and is subject to a 15% processing fee.

2023 WINTER CAMP

INTRODUCTION

The Tidewater Council, Boy Scouts of America welcomes you to Winter Camp at Pipsico Scout Reservation (PSR). This camp will provide a great opportunity for Scouts to hone their cold weather camping skills, provide a chance to complete advancement requirements, earn merit badges (some of which are not typically offered at summer camps) and have lots of fun!! Pipsico is a Nationally Accredited Camping Facility that follows and enforces all of the policies, rules and regulations of the Boy Scouts of America and the Tidewater Council.

For updates please refer to the Pipsico website at <http://PipsicoBSA.com> click on the “Special Events” link at the top of the page.

ATTENDANCE REQUIREMENTS

All campers must be a registered member of the Boy Scouts of America and in a Scouts BSA Troop.

MERIT BADGE INFORMATION

One of the main purposes of Winter Camp is to provide an opportunity to work on and earn merit badges. Per National BSA advancement policies, Scouts must have their Scoutmaster’s approval before beginning work on a merit badge. The camp will provide qualified merit badge counselors to present the merit badge material, and lead practical assignments and exercises.

Merit badge counselors will indicate on the Merit Badge Card (downloaded from the reports section of your online registration) what each Scout has completed at camp, but it is **ultimately the Scoutmaster’s responsibility to sign off on whether they feel the merit badge has been satisfactorily completed.**

MERIT BADGE SESSION SIGN-UPS

Each session will have a maximum number of scouts enrolled. Each Merit Badge Counselor determines the capacity of the group.

The Merit Badge & Course Offering Schedule will be posted on the website as a separate document/ guide in October. When you receive it, please review the Merit Badge Schedule. Make a copy of the Winter Camp Schedule form for each Scout attending Winter Camp. Meet with each Scout to discuss the merit badge(s) they are interested in and which one(s) are needed for their next rank advancement. Scouts should pick a 1st AND 2nd choice of merit badges. You will need their choices to continue onto step 2 in the enrollment process outlined below.

Merit Badge registration will be done ONLINE, and will be on a first-come, first-serve basis and based on the availability of merit badge counselors. Online MB registration will be open starting at **10AM on December 3rd**. Once MB classes are full, they will automatically close. All registrations for the event and for MB sessions will be through Black Pug (SCOUTINGEVENT.COM/596).

Senior Scouts- Unit Leader’s; the Eagle required Merit Badges of Communications, Citizenship in the Nation, and Citizenship in the World are extremely detailed and popular badges. In order for Scouts to get the full educational benefit of these badges and to allow Scouts from every unit registering (needing these for rank advancement) the opportunity to register for these courses, we **STRONGLY SUGGEST** a minimum rank requirement **of at least First Class** to register Scouts for these three classes.

Interested in Counseling a Merit Badge?? Come with a positive outlook and aid every scout! To volunteer you must be a registered merit badge counselor, contact Wes Parker at wparker@pipsicobsa.com.

REMEMBER!! Scouts MUST bring to camp any pre-requirements for the merit badge(s) they are taking. Failure to do so will not make it possible to complete the merit badge at camp and the scout will be issued a partial complete.

2023 WINTER CAMP

TENTATIVE WINTER CAMP DAILY SCHEDULE

Friday

5:30-10:00pm Check-in
9:30 SPL/SM Meeting and Cracker-barrel (Dining Hall)
10:00-11:00 Wind-down time
11:00 Taps (all quiet and fires out)

Saturday

7:00 am Reveille
7:10 am- 7:55 Breakfast (SITES 2 -7)
8:05 am Flags- Awesome Field
8:15 am – 8:45 Breakfast (SITES 8 – 12)
9:00 am-Noon Morning Sessions
12:15-1:30 Lunch (stops serving at 1:15)
2:00-5:00 pm Afternoon Sessions
5:15-6:00 pm Dinner (SITES 2 -7)
6:05 pm Flags- Awesome Field
6:10- 6:55 pm Dinner (SITES 8 – 12)
7:00 SPL/SM Meeting (OA Shelter)
7:30-8:30 pm Campfire - (w\skits by Troops & Flag Retirement)
11:00 pm Taps (all quiet and fires out)

Sunday

7:00 am Reveille
7:10 am- 7:55 Breakfast (SITES 2 -7)
8:05 am Flags- Awesome Field
8:15 am – 8:45 Breakfast (SITES 8 – 12)
9:00 am-Noon Morning Sessions
12:15-1:00 Lunch (stops serving at 1:15)
2:00-5:00 pm Afternoon Sessions
5:15-6:00 pm Dinner (SITES 2 -7)
6:05 pm Flags- Awesome Field
6:10- 6:55 pm Dinner (SITES 8 – 12)
7:00 SPL/SM Meeting (If Needed- Listen for announcements at flags)
8:00-8:30 pm Religious Service - (non-denominational Service in Dining Hall)
11:00 pm Taps (all quiet and fires out)

Monday

7:00 am Reveille
7:45 am Flags- Awesome Field
7:50 Breakfast (Eat & Go Burritos)
8:30-11:30 Morning Sessions Start (Note Earlier Time)
11:45 – 1 pm Pack and Check out of camp
1pm Camp All Clear

*Note: All meals will be prepared and served in the Dining Hall. Those with special dietary MUST indicate so in advance on their registration and then let Food Servers know so they can get your food.

**Field Uniforms (often called Class A), may be worn throughout the event, but are required for dinner, evening flags, and campfire.

Have a safe trip home!

Thank you for attending Winter Camp

GENERAL EVENT INFORMATION

RESPONSE TO CORONAVIRUS (COVID-19)-

The health and safety of our guests and staff has always and will continue to be the highest priority of our Camp. As detailed in [APPENDIX B](#), this event will only be conducted in compliance with [CDC](#), [ACA](#), and Commonwealth of Virginia recommendations and guidelines.

CHECK-IN

Unit Check-in will be from **5:30 until 10:00 PM** on Friday evening at the Burton Center within Camp Lions (Base Camp). Do not arrive early, there will be no one to check you in, you may **NOT** enter the campsites.

For the safety of Scouts walking through camp, only vehicles pulling unit trailers are allowed beyond the yellow gates inside Base Camp. The trailer must be unhooked and parked in the designated area adjacent to your campsite. Unit trailers are NOT to be parked past the wooden post located inside the campsites. Tow vehicles are to be **immediately** moved to the front parking lot. All other vehicles are to stay in the parking lots and any additional gear or Scouts will have to hike in or can utilize one of the few available carts, located at the Burton Center. Your cooperation is greatly appreciated. All late arriving adults and Scouts (including adults rotating in and out of camp) must check-in through the Burton Center. Your cooperation is greatly appreciated.

CHECK OUT

Leaders and Scouts leaving early from camp must check-out through the Burton Center. Scouts may not leave camp for any reason without the Scoutmaster or Advisor in charge of the unit, signing him out to an approved adult. Unless other written information is presented at check-in, Scouts will only be released from camp to their parent or legal guardian. An ID must be presented, and release form signed.

Following closing ceremonies on Monday, all units must depart by 1 PM. When ready for check-out, send a representative to the Burton Center so a commissioner can inspect your site. Units will receive their patches upon successful completion of their final site inspection. ONLY AFTER the closing ceremonies for the event, will tow vehicles be allowed into the camping area.

MEALS

All meals for Winter Camp will be prepared and served inside the Dining Hall at the times noted on the schedule. Units **will not** need to prepare meals in the campsite. Food allergies/intolerances need to be reported in advance of camp to give the food service staff adequate opportunity to purchase and prepare alternate menus. Vegan diets cannot be accommodated. Vegan campers will need to bring meal supplements for their time at Pipsico. Only dietary restrictions listed on your medical form, signed by a physician; or religious dietary restrictions can be accommodated during your stay. Please indicate details on your online registration in the comments.

VISITORS & GUESTS

Visitors and guests are always welcome. They must check in and out of camp through the Burton Center. The unit Scoutmaster in charge at Winter Camp is responsible for the behavior of all guests visiting their unit or its members. The Scoutmaster/ Advisor in charge is also responsible for ensuring that the unit's visitors and guests are aware of the camp's health and safety rules and procedures, and that they are followed. Visitors and guests are not permitted to spend the night.

ADULT LEADERS

All troops must ensure that they meet the BSA two-deep leadership requirement in camp at all times. BSA policy requires at least two adult leaders be in camp at all times; one must be 21 years or older. Leaders may rotate if necessary, but at least two adults must always be with the troop in camp. See Guide to Safe Scouting for clarification. You may share leadership with another troop assigned to your campsite. Troops may send Scouts as provisional campers if their troop cannot attend. Provisional Scouts will be incorporated into other troops. All campers must be a registered member of the Boy Scouts of America.

UNIFORM

Troops are required to wear the official Field Uniform, often referred to as a Class A uniform during Check-in, Check-out, all campfire programs, Church Services, evening flags and dinner. At all other times participants may wear an activity uniform often referred to as Class B, consisting of a troop or camp T-shirt with Scout pants or shorts. Leaders must monitor their units to ensure that clothing reflects good taste and Scouting standards.

WINTER CAMP RULES

- The Scout Oath and Law
- The Guide to Safe Scouting
- Leave No Trace
- NO fireworks, pets, firearms, electronic games, radios, walkie-talkies, TV's and CD/DVD/MP3/iPod players
- Scouts are not permitted to roam through campsites during scheduled activities
- Scouts are not permitted to leave the boundaries of Pipsico Scout Reservation
- Areas Off-limits are: Staff quarters (behind the dining hall), archery, shotgun & rifle ranges and the cliffs at the water front

CAMPSITES

You may indicate your top three choices for campsites in the registration notes on their online registration. We will try our best to accommodate you. As in the past, campsites will be assigned on space availability. There is a high probability that another troop or other troops, could be sharing the same campsite with you. Any troop who has adopted a campsite must have their deposit and request form in by December 21 to guarantee getting their adopted site.

Campers need to provide their own tents and beddings. All Pipsico tents and cots are in storage for the winter. Sites will be assigned based on registration date and Troop size. Units should set up their campsite with their unit number, an American Flag, unit flag, and patrol flags. Duty rosters and schedules are to be posted in their site.

TRADING POST

The trading post and the **“Snack Shack”** will be open during Winter Camp. Trading Post hours and Snack Shack hours may be different. These hours will be posted at camp. Be sure your Scouts and scouters stop in to see what they have and bring money for special winter camp merchandise!!

RELIGIOUS SERVICES - “A SCOUT IS REVERENT”

Scouts are encouraged to practice the faith of their family. In support of the twelfth point of the Scout Law, we will have two religious services Sunday night. For Catholic Scouts and scouters, Holy Mass will be celebrated at 8 PM in the dining hall. For those not of the Catholic faith, a non-denominational Chapel Service will be held Sunday night at 8 PM in the OA Shelter.

WATER AND BATH FACILITIES

Drinking water will be available in all campsites with Base Camp, at the OA Shelter, and at the Gregson Center at the front of the Reservation. Units are encouraged to bring several 5 gallon containers for transporting water.

Primary bathroom facilities are latrines inside of each campsite and limited use enclosed toilet facilities are available (both male and female) at the front of the Reservation in the Gregson Center, within the Dining Hall, and at the Burton Center in Base Camp. **The shower house facility adjacent to Site 9 will be open for use.**

FLAG CEREMONIES

There are excellent times for Scouts who need to participate in a flag ceremony to fulfill this requirement during camp. Slots will be assigned according to the registration date. A backup unit will also be chosen for each slot. Scouts from one troop are welcome, and encouraged, to join with another troop to perform a single ceremony. Units should arrive 10 minutes prior to each ceremony to assemble and practice.

LEADER'S MEETINGS

The staff requests each unit's Senior Patrol Leader and Scoutmasters or Advisors to meet in the Dining Hall at 9:30 PM on Friday. All other leader's meetings on the schedule are placeholder's ONLY. An announcement will be made at meals if these meetings will be needed. If they are, they will be at the times noted on the schedule taking place at the OA Shelter. Units are encouraged to provide constructive feedback to the staff at the evening Leaders Meetings. Additionally, please complete two Camp Evaluation forms per unit, one from the adults and one from the youth. Return them to the staff headquarters at check-out.

SATURDAY NIGHT CAMPFIRE

Each unit should be ready to perform a skit or song at the campfire. At the conclusion of the campfire on Saturday Night, there will be a Flag retirement ceremony conducted to properly pay respect to our Nations colors. Units having flags that they'd like to retire need to be turned in during check-in so they can be properly prepared.

STAFF

Weekend events are staffed by volunteers. The Boy Scouts of America is a volunteer run program. Every unit that participates in weekend events is expected to provide some form of contribution to the success of the event.

MEDICAL MATTERS-

FOR SPECIFIC COVID-19 HEALTH POLICES SEE APPENDIX B

MEDICALS

All Scouts and leaders must submit an Annual Health and Medical Record form (Parts A & B) to the camp Health Officer during check-in on their first day of camp. Anyone staying in camp overnight must have a BSA physical form on file at the Health Lodge. Anyone reporting to camp without a current physical will have to fill one out with the Health Officer. Parts A & B do not require a doctor. **Please label the forms with your unit number.** The official BSA form is located here: http://www.scouting.org/filestore/HealthSafety/pdf/680-001_AB.pdf

PLEASE SUBMIT A LEGIBLE COPY OF THE FRONT AND BACK OF THESE FORMS.

PRESCRIPTION MEDICATIONS

All prescription drugs are kept and administered by the unit. It is to be kept in a secured location out of the reach of the children. If medication requires refrigeration, it can be checked in with the Health Officer at check-in. Provide a list of medications, dosage (Medical part B) and to whom you are administering medication to when you check in with the Health Officer. By law, medications must be in a container with a typed label from the pharmacy. Medications shall be given only in accordance with the label. Handwritten changes will not be accepted.

MEDICAL TREATMENT

All units should bring a unit first aid kit and treat injuries within their capabilities. Units must report all injuries and other medical situations to the camp staff at the Health Lodge, even those they treat themselves. Qualified medical personnel will be on duty at the Health Lodge at all times. If necessary, the camp staff will contact emergency medical services and ambulance services using 911. Unit leaders are expected to control all medications within their units.

EMERGENCY PROCEDURES

Pipsico Scout Reservation maintains emergency procedures to meet, and in some cases, exceed the standards set by the Boy Scouts of America. It is essential for everyone's safety that every member of your unit fully understands that these procedures exist - their life, your life, or someone else's life could depend on it. Please be sure to follow only instructions delivered by the staff chain of command. Likewise, if an emergency arises, or is brought to your attention, please notify the nearest staff member immediately so that we may launch the appropriate procedures. Do not attempt to resolve an emergency situation alone. Notify the nearest staff member. **In the event that an emergency arises, an alarm will sound** from the program administration building (Burton Center). When this

alarm is heard, **all units and participants are required to assemble at Awesome Field** in front of the flag poles and await further instruction.

YOUTH PROTECTION POLICIES

Leaders are asked to review the Guide to Safe Scouting before attending camp and ensure compliance by their unit with policies as detailed in the Guide, particularly in respect of youth protection policies. Failure to comply with Guide to Safe Scouting and youth protection policies will result in disciplinary action. Key portions of the youth protection policies found in the Guide to Safe Scouting are reproduced below. Other Guide to Safe Scouting policies are also contained elsewhere in this guide.

Adult leaders must respect the privacy of youth members and protect their own privacy at all times. Except in emergencies, adults and youth may not enter each other's designated sleeping and shower areas. Two registered adult leaders 21 years of age or over are required to attend this event. At least one (1) female adult over the age of 21 is required whenever female youth are present. No ScoutBSA youth may share a tent with an adult, regardless of whether or not they are his/ her own parent or guardian. Separate tenting arrangements must be provided for male and female youth. Youth sharing tents must be no more than two years apart in age.

GENERAL POLICIES-

ALCOHOLIC BEVERAGES & DRUGS

Alcohol and illegal drugs are prohibited. All prescription drugs are kept and administered by an adult within the unit. (See the Prescription Medications section above.)

CELL PHONE POLICY

We request that Scouts not take cell phones to program sessions or, at the very least, to turn them off during sessions. Use of cell phones during program sessions is inconsiderate to other participants and, in some cases, can be extremely dangerous.

FIRES, STOVES, TENTS & OPEN FLAMES

Fires will be authorized depending on the status of State and City fire prohibitions in effect for the weekend of the event. All ground fires are permitted in the fire rings at each camp site. The staff will update units on the current fire policy at check-in. Units must post water buckets or a fire extinguisher in the fire area. Cutting of live trees, shrubs, or vegetation is prohibited. Fire wood is available for free at the Ax Yard located near the OA Shelter.

For safety reasons, there are to be **no open flames in tents**. This ban on open flames in tents includes a ban on the use of matches, candles, kerosene, propane or liquid lanterns in tents. Lighting in tents is to be provided by battery-powered lanterns or flashlights only. It is, however, acceptable to use a lantern under a dining fly. All cooking fires, campfires and stoves are to be attended while they are burning. Fires are only to be built in designated areas and must be extinguished so that they are cold to the touch when unattended.

INITIATIONS, HAZING & MILITARY TRAINING

Corporal punishment, hazing, initiation of any sort, and military training and drill are not permitted in the BSA.

MONEY & VALUABLES

Each family must decide how much spending money a Scout should take to camp. Each Scout is, however, responsible for the safeguarding of their money and personal property. It is recommended that expensive cameras, watches, and personal entertainment devices be left at home. Regardless, all items should be clearly marked, with the scout's name and unit number.

PETS

No pets are allowed in camp. Please ensure that anyone planning to visit your troop during the week is also aware of this rule. Please provide advanced notice of required service animals. Note that we cannot control the behavior of the local inhabitants of the vastly wooded property.

RESTRICTED AREAS

The following areas are off limits to all campers: The Ranger's home and maintenance areas, camp staff living areas, the kitchen and food storage areas (except for authorized volunteers) any program area where staff is not present, and the cliffs along the James River. Scouts may visit the waterfront for beach combing or fishing only when staff is present or when accompanied by an adult leader. No entry into the river is permitted at any time.

SMOKING & VAPING

Anyone under 21 years old is prohibited from using tobacco in any form while at camp. Adults must do so out of sight of any and all youth members. Smoking and vaping is prohibited in any tent or building. Cigarette butts must be field stripped and placed in a trash receptacle. This includes E-cigarettes and Vaping products.

TAPS/LIGHTS OUT

A Scout is courteous. All Scouts should be in their designated campsites at 10:30 PM to wind-down the day's activities. Taps is at 11 PM. Unit leaders must ensure that fires and lanterns are out and that all their youth have retreated to their tents and are quiet.

TELEPHONES

Should anyone need to contact a camper on an important matter, please call camp chair or Camp director listed on page 3. There are no active land-lines in camp in the off-season. Parents will not be able to speak to their children on this line, but can leave a message. If adult leaders need to receive regular calls, bring a cell phone.

TRAILERS

If your unit plans on bringing a trailer, please provide this information in the registration notes on their online registration. Specific campsites have been designated for unit use when a unit has a trailer. The requesting unit is permitted to have one trailer in the designated area at the perimeter of their campsite until checkout.

TRASH DISPOSAL

Participants should practice Leave No Trace principles to the maximum extent practicable. If you packed it in - you pack it out! All units are expected to police their camping area and remove all trash to the dumpsters located behind the dining hall or at the front of camp near the barn. Trash that will not fit in the dumpsters becomes the responsibility of the unit to remove from the campground. Do not pile trash next to the dumpsters. If the dumpsters are full at time of checkout then units **MUST** pack out their trash and dispose of it properly.

VEHICLES IN CAMP

Since safety is our number one priority, vehicles are not permitted past the Burton Center parking lot unless authorized by the event staff for unit gear drop off. Any vehicle that is authorized to drive beyond the Burton Center must remain on the main road. Absolutely no vehicles are permitted on grass or in campsites. Likewise, no vehicles authorized in camp may block the loading dock at the rear of the Dining Hall. Vehicle owners, and operators, who drive beyond the Burton Center parking lot do so at their own risk. Tidewater Council will not accept responsibility for any vehicle damage within camp.

No other motorized vehicles (golf carts, etc.) will be allowed in camp at any time except for use by designated camp staff. If the need arises for a vehicle to be in camp, approval **MUST** first be obtained from the Event Chair and/ or the Camp Ranger (Evan Sommerfeld). Special arrangements will be available for special needs visitors, Scouts and Scouters as requested.

WEAPONS, KNIVES, FULL AXES, FIREWORKS, & FIREARMS

Pipsico provides all necessary and appropriate equipment for our shooting programs. Personal firearms, ammunition, bows and arrows are not permitted in camp. Also, no water guns are permitted at camp.

Pocketknives may be carried by adult leaders and any Scout who has earned the Totin' Chip or Whittling Chip. Fireworks & firearms of any kind are prohibited in camp. Law Enforcement Officers (LEO's), please notify the council prior to camp of any special requirements by your department.

WINTER CAMP EVALUATION FORM

Please rate the following on a scale of 1-5 (5 being the best)

Location (site & facilities):	1	2	3	4	5
Leaders Guide (overall):	1	2	3	4	5
Did it help prepare you for this weekend?	1	2	3	4	5
Was it available in time?	1	2	3	4	5

(1: Way too Late, 5: Right when I needed it.)

Was any information missing? Please elaborate: _____

Staff (overall):	1	2	3	4	5
Ease of registration:	1	2	3	4	5
Was the staff responsive?	1	2	3	4	5
Demonstrations & Activities (overall):	1	2	3	4	5
Quality of personnel:	1	2	3	4	5
Length of classes:	1	2	3	4	5
Were they interesting?	1	2	3	4	5
Activity difficulty:	1	2	3	4	5
Met advancement requirements:	1	2	3	4	5
Saturday night Campfire (overall):	1	2	3	4	5
Flag Retirement Ceremony(overall):	1	2	3	4	5

Would you like to help plan the next Winter Camp?

____ Yes, count me in. ____ Don't know, call me when it's time. ____ I might be able to help out in a limited capacity.

Name: _____ Phone: _____

E-mail: _____ Unit: _____

Suggestions: (What did we do wrong? What did we get right? How can we improve for next year? Continue on reverse, if required.)

APPENDIX B: PIPSICO'S COVID-19 POLICIES AND HELP SHEET

ALL Families MUST Read the Following Pages!!

FACE COVERINGS AND PHYSICAL CONTACT:

Recommended for when indoors. It is recommended that campers and staff bring a supply of face mask to wear when social distancing of six feet is not conducive to the activity (For example, gaga pit) and while inside camp buildings (for example while not seated in the dining hall). Check-in/out and program activities will be modified in such a way to minimize the need for physical contact.

HANDWASHING:

All campers and staff will be expected to wash their hands before and after program areas. Program areas and facilities that do not have water sources will be furnished with adequate supplies of hand sanitizer. Signage will be posted throughout camp to provide public health reminders regarding hygiene. Handwashing stations are in all campsites, and it's important for handwashing to be a practice within family units.

CAMP STORE:

Face coverings are recommended to be worn by guests inside regardless of vaccination status. Staff will may wear face coverings. Physical distancing is encouraged to be maintained by customers inside and capacity will be reduced and monitored. Exterior lighting will change colors to notify campers if the store is open, closed, or at capacity. An exterior service window will be available for purchases.

PHYSICAL DISTANCING POLICIES:

1. Six feet of space is recommended to be observed when interacting with other guests outside of your family/ unit OR staff wherever possible.
2. A mask is recommended whenever interacting with staff or guests outside of your family unit.
3. Do not enter any buildings unless specifically allowed for the event/ program.
4. If interacting closely with individuals outside your immediate family/ unit, it is recommended to limit these interactions to outdoor areas of the property.

SUGGESTIONS FOR SOCIALLY DISTANCED ACTIVITIES (WHEN NOT IN AN ORGANIZED PROGRAM):

- o Bring your own fishing poles and fish from the shore at the James River or off our fishing pier into our fully stocked lake
- o Bring your own fun outdoor family games such as Corn Hole, Can Jam, Spike Ball and Wall Ball
- o Explore the wondrous woods around us on our 916-acre property
- o Stargazing
- o Bring s'mores supplies for your campfire



A HEALTHY CAMP BEGINS AND ENDS AT HOME!

A healthy camp really does start at home. Here are some things you can do to help your child have a great camp experience.

1. If your child is showing signs of illness such as running a temperature, throwing up, has diarrhea, nasal drainage and/or coughing/sneezing, keep the child home and contact the camp director. This greatly reduces the spread of illness at camp but also supports your child's recovery.
2. Teach your child to sneeze/cough in his/her sleeve and to wash his/her hands often, especially before eating and after toileting. If you really want to achieve impact, teach your child to accompany hand washing with another behavior.
3. Send a reusable water bottle. Instruct your child to use it and refill it frequently during their camp stay. Staying hydrated is important to a healthy camp experience, something your child can assess by noting the color of their urine ("pee"); go for light yellow.



PLEASE USE THE BELOW MEDICAL SCREENING CHECKLIST PRIOR TO CAMP:

(These questions will also be asked/ completed upon arrival at the event/ activity)

- Yes No Have you or has anyone in your household been in [close contact*](#) in the past 14 days with anyone known or suspected to have COVID-19 or is otherwise sick? ¹
- Yes No Have you or has anyone in your household been in [close contact*](#) with anyone who has been tested for COVID-19 and is waiting for results? ¹
- Yes No Have you or has anyone in your household been sick in the past 14 days, or have you or they been tested for any illness and are waiting for results? ¹
- Yes No Has anyone in your household been exposed to an individual known or suspected to have COVID-19 in the past 14 days or within the past 10 days **without** a negative COVID-19 test result **at least 5 days after exposure?**¹
- Yes No Have you or has anyone you have been in [close contact*](#) with traveled on a cruise ship or internationally or to an area with a known communicable disease outbreak in the past 14 days?

¹ - Healthcare workers/ first responders who wear approved and properly fitted Personal Protective Equipment (PPE) while treating patients should follow their employer's guidelines when answering these questions.

***According to the Centers for Disease Control and Prevention (CDC), "close contact" means:**

- You were within 6 feet of someone who has COVID-19 for a cumulative total of 15 minutes or more over a 24-hour period
- You had direct physical contact with an infected person (hugged or kissed them)
- You shared eating or drinking utensils
- An infected person sneezed, coughed, or otherwise got respiratory droplets on you

If the answer is YES to any one of the five questions above, and you have not either been diagnosed and recovered within 90 days or fully vaccinated for at least two weeks, the participant must stay home. If all answers above are NO, proceed to the symptoms list below.

Symptoms of COVID-19

*If anyone in your household has **any one** of the following new or worsening signs or symptoms of possible COVID-19, **the entire household must stay home.***

- Shortness of breath
- Cough
- Fever of 100.0° or greater
- Flu-like symptoms
- Repeated shaking with chills
- Fatigue
- Muscle or body aches
- Headache
- Sore throat
- Loss of taste or smell
- Diarrhea
- Nausea or vomiting

****Potential Higher-Risk Individuals****

Yes No Are you in a higher-risk category as defined by the [CDC guidelines](#), including older adults, people with medical conditions, and those with other individual circumstances?

If the answer is "yes," we recommend that you stay home.

Should you choose to participate, you must have approval from your health care provider.

APPENDIX C: PIPSICO GUEST RISK COVENANT

MUST BE COMPLETED AND BROUGHT TO CAMP- 1 PER FAMILY (or Participant if attending alone)

We face unprecedented times due to the pandemic of COVID-19. Your safety and the safety of all our guests, volunteers, and employees is Pipsico's top priority. While there is still much uncertainty regarding COVID 19, we are monitoring the information provided by health experts and government agencies to help keep safe those who choose to be our guests this summer. Because of the risks associated with this disease, Pipsico will require each guest to comply with this Guest Covenant during family retreats this summer. Please read and acknowledge this covenant with your signature below:

If CDC or VA requirements change, I understand that this covenant may be revised for Pipsico to comply with those requirements.

Prior to arrival, I understand that all in my party should undergo a self-given health screening, including a temperature check. A temperature above 100.4 will require that I and any member of my traveling party not enter the property. All members of my party must be symptom-free from any illness for at least 14 days prior to arrival; signing this covenant so indicates my affirmation of that health status.

Upon arrival, I understand that a health screening will be conducted by Pipsico staff which may include a temperature check. Should anyone within my family/ group not pass the arrival screening, the entire group will not be allowed to enter camp.

I understand that any guest who becomes sick during their stay must immediately notify Pipsico personnel. A plan will be developed for each instance of sickness according to CDC and VA requirements.

I also understand that I and those in my party are recommended to wear a mask when interacting with other guests and staff and that should maintain physical distance. Activities such as outdoor picnics and hiking will not require face masks unless other instructions are given.

No guests without Pipsico reservations will be admitted on the property. Guests in sites/ buildings which are adjacent are encouraged to be creative in their interaction with other guests to arrange activities at a distance. Children are the responsibility of parents and should not interact with other children without physical distancing.

Information from the Centers for Disease Control and Prevention (CDC) shows that some people with COVID-19 may show no signs or symptoms of illness but can still spread the virus. Since some people may be contagious before their symptoms occur it is possible that an infected person may pass all the required health screenings and be allowed into a camp. We also know the very nature of camps and activities make social distancing difficult in many situations and impossible in others. We are modifying our programs to make them as safe as possible during the COVID-19 pandemic.

I understand that as a guest of Pipsico, that it is my/our responsibility to evaluate my unique circumstances and make informed decisions prior to staying at Pipsico. I also understand that it is my/our responsibility to help keep our fellow guests and Pipsico staff safe. I/we will review the covenant with all in my party and follow it. I realize that if not, my stay may be cut short without refund if I refuse to follow this covenant.

Signature of Responsible Party

Printed Name

Contact Number: _____

<u>Office Use Only-</u>	
Date of Visit:	_____
Unit #	_____
Site #	_____
# in Family	_____