



**2018 Council Webelosree
Leaders' Guide
Pipsico Scout Reservation
Camp Kiwanis**

“Webelos in the Woods”

September 21st- 23rd, 2018

Webelosree Staff

Webelosree Chairman: Mike Zemienieuski
 Health & Safety Chairman: Shelley Drisko

Event Details

Date: September 21st- 23rd 2018
 Location: Pipsico Scout Reservation, Camp Kiwanis
 57 Pipsico Rd, Spring Grove, VA 23881
 Cost: Youth \$15.00 & Adult \$10.00
 Register by September 8th 2018
 On-site registration will NOT be accepted

General Activity Summary

The Webelos and Arrow of Light Scouts will spend a fun-filled weekend learning and practicing basic Scout camping skills. The Scouts will learn from experienced Scouts, Venturers, and members of the Order of the Arrow.

Activity Details

- 1) The Scouts will advance through four separate stations where they will learn and practice: Cooking, First Aid, Flags, and Shooting Sports.
- 2) All meals will be provided by and prepared by the participants in their campsites.
- 3) A Camp Fire will be held Saturday evening and all Dens are expected to participate.

Registration

Registration will be limited to the first 250 Webelos & Arrow of Light Scouts registered. You must register online through Tentaroo using your unit's Tentaroo Account, <https://tidewater.tentaroo.com/>. Payment must be received within 5 days of registration or your reservation will be cancelled. A 3% convenience fee will be applied at checkout for credit card purchases, or you may pay at the Council Scout Shop, or by mail to:

*Tidewater Council Service Center
 1032 Heatherwood Drive
 Virginia Beach, VA 23455*

Day-of-event or on-site registrations will NOT be accepted. For registration questions, contact Mike Zemienieuski at mzemski@cox.net or (757) 617-7440.

Refunds

Units must notify Mike Zemienieuski (contact info above) before camp begins if a Scout or unit will not be attending. Reductions in registrations can be made up until September 8th, 2018. No refunds can be given if the Council is notified after September 8, 2018 as pre-paid expenses will already have been incurred. No refunds for partial attendance will be granted.

Campsite Assignments

The Webelosree Registrar/Campsite Assignment team will assign campsites based on registration date and the size of the unit. More than one unit may be assigned to a campsite.

Preparation for Arrival

Please review the administrative procedures and the program health/safety/security needs of both the Webelosree and your unit, well in advance, to ensure participant understanding. Please ensure that all participants are registered Scouts, registered adult leaders, or parents/guardians. Please ensure all attending adult leaders are up-to-date with their Youth Protection Training. Please ensure that you have and bring all the necessary permission slips, medical forms, medications, and unit roster.

Check-in

Check-in will begin at 5:00 pm. (NO EARLY CHECK-IN) All units must check-in at the "K" Building in Camp Kiwanis to receive their campsite assignment, event paperwork, and turn in their unit rosters. A Leader from each unit is required to attend the leaders' meeting on Friday evening; updated unit rosters will be turned in at that time.

Medical

It is the Unit's responsibility to have an Annual Health and Medical Record (Sections A & B only) and a unit-provided Activity Permission Slip for each participant. The Webelosree Staff will only verify that these forms are in the possession of the unit leader. Individuals without medical forms will not be allowed to stay. All medications, including over-the-counter and prescription medications, brought to camp are the responsibility of the unit leader. The "K" Building will be manned by our Health & Safety Chairman, Shelley Drisko, for the Webelosree weekend.

Parking

Park **ONLY** in designated areas at the "K" Building parking lot or overflow lots. Parking in or near the campsites is not permitted. Units will be allowed to drive to the campsite area to drop off gear. Driving inside the campsites is not permitted. Trailers may be parked at the entrance to the campsites for the duration of the Webelosree. **DO NOT REMOVE ANY BARRICADES** to access the camp site. **NO** vehicles are allowed to remain in campsite after unloading gear. The only vehicles permitted in camp are the medic, essential staff to transport needed items to their program area, and people with special needs (coordinated with Webelosree Chairman).

Leaders' Meeting

A Leaders' Meeting and Cracker Barrel will be held on Friday night. Each Unit's senior youth leader and one adult leader are required to attend the meeting. The meeting will take place at the OA Shelter at 9:00 pm on Friday night. There will be a Cracker Barrel for all staff and unit leaders directly following the Leaders' Meeting on Friday night.

Visitors

Visitors and families are welcome and encouraged to visit the Webelosree on Saturday. Visitors must depart camp following the campfire. All visitors must check-in on Saturday at the "K" Building.

Awards

Webelosree Patch – A patch will be distributed to recognize all Scouts and adults who participated in the Webelosree. One patch per paid Scout or adult is included in the registration fee.

Unit Ribbons – A ribbon will be presented to each Unit to recognize its participation at the Webelosree.

Scouts' Own Service

A Scouts' Own worship service will be held Sunday. All Scouts and adults are encouraged to attend.

Clean-up & Check-out

All units are expected to clean their campsite area and latrine. Additionally, all units will be assigned a program area to help clean. Prior to departure, all units will check-out at "K" Building. Please do not leave camp before your site has been inspected.

First Aid

Units are expected to provide their own first aid for minor problems. For more serious problems or injuries, notify the Health & Safety Chairman. The “K” Building will be staffed during Webelosree.

Emergency Situations

In the event of an emergency during the Webelosree (extreme weather, lost Scout, etc...), the Webelosree Staff will utilize the siren located at the “K” Building. If the siren is heard, all campers should immediately report to the field in front of the flag pole by the “K” Building for a head-count by their units. Units will notify the Webelosree Staff if they are missing any youth and emergency measures will be taken from there. In the case of extreme weather, the “K” Building and OA Shelter will be used as a shelter.

Inclement Weather

Be Prepared. There is no rain date for the Webelosree. All units should prepare for foul weather.

Guide to Safe Scouting

The Guide to Safe Scouting guidelines will be followed at all times. Two registered adult leaders, or one registered leader and a parent of a participating Scout or other adult, one of whom must be 21 years of age or older, are required for all trips and outings. Appropriate adult leadership must be present for all overnight Scouting activities.

Off-Limit Areas

The following areas are off-limits during the Webelosree: waterfront area (These are not program areas; Units must provide leadership if walking the lake or James River), cliffs, Ranger’s home & Gregson building, maintenance areas, and any other areas not being utilized for Webelosree activities.

General Restrictions

- Sheath knives, fireworks, pets, personal firearms, personal ammunition, personal bows/arrows, alcohol, and illegal drugs are **prohibited** in camp. Electronic games, cell phones, radios, walkie-talkies, I-Pods, I-Pads or other electronic devices, etc. are not permitted.
- Smoking: Anyone under 18 years old is **prohibited** from using tobacco in any form while at camp. Adults who smoke must do so out of sight of any youth members. Smoking is prohibited in any tent or building. Cigarette butts must be field stripped and placed in a trash receptacle. This includes E-cigarettes and Vaping products.
- Scouts are not permitted to roam through campsites during scheduled activities. Scouts are not permitted to leave the boundaries of the Webelosree site. No riding in the back of pick-up trucks. All other policies regarding camping at Pipsico Scout Reservation are in effect.

Uniforms

The Field Uniform (Class A) should be properly worn for check-in, check-out, Scouts Own Service and campfire. Scouts should wear their Activity Uniform (class B) for Saturday’s events. Activity uniform include: Scout shorts and/or pants (if the youth have them), along with either a unit T-shirt, or other Scouting T-shirt.

Footwear

Close-toed shoes or boots are to be worn at all times in order to prevent foot injuries. We insist that everyone wear shoes at all times. Sandals that cover the toes and have heel straps are allowed. Flip-flops are not appropriate footwear at the Webelosree and are prohibited; this applies to all youth and all adults.

Garbage Disposal

All refuse and trash will be placed in plastic garbage bags (provided by the unit) and taken with you when you leave camp. Dumpsters are at the entrance to Camp Kiwanis.

Latrines/Bathrooms

Port A Pots will be available for Scout use in camp. Bathrooms in the "K" Building are for adults and staff 18+ only.

Fires & Cooking

All fires must be in either above-the-ground fire barrels or contained in an established fire-ring. All fires must be kept in moderation. Lanterns can be used in the campsites if elevated off the ground. All units should plan to cook using propane stoves or fully-contained charcoal grills elevated off the ground or established fire-rings. Dutch oven or charcoal cooking will be allowed if the charcoal is raised off the ground or contained in an established fire-ring or fire barrel. Do not dig into the ground to form fire pits. Do not cut any standing trees or saplings, dead or alive. The Webelosree Staff will update units on the current fire policy (restrictions) at check-in.

Meals

Meals are the responsibility of each unit and no supplies will be provided by the Webelosree Staff.

Leave No Trace

We will be practicing all seven principles of Leave No Trace during the Webelosree. Trash receptacles will be provided for campers to discard waste appropriately in the program areas. Campsite trash/garbage will be disposed of by the unit.

Water

Water is available at the back of the K Building and at certain program areas throughout the day. Units must bring their own water containers to transport water to their site for use. Scouts are recommended to carry their own water bottle during Saturday's activities.

Taps

Scouts and adults are asked to observe quiet time after taps. Taps is at 10:00 pm nightly.

Changes/Revisions to Leaders' Guide

Any changes or revisions made to the Webelosree Leaders' Guide will be distributed to the units registered. Final event schedules will be distributed at the Friday night Leaders' Meeting.

Appendix A

2018 Council Webelosree Schedule of Events

Friday, September 21, 2018

5:00 PM	Camp opens; Check-in at "K" Building in Camp Kiwanis
9:00 PM – 9:30 PM	Leaders' Meeting and Cracker Barrel – OA Shelter
10:00 PM	TAPS – lights out

Saturday, September 22, 2018

7:00 AM	Reveille and Breakfast in campsite
8:30 AM - 8:45 AM	Morning Colors/Opening Ceremony – Flag pole near K Building
9:00 AM - 12:00 PM	*Activities
12:00 PM - 1:30 PM	Lunch in campsite
1:30 PM - 4:30 PM	*Activities
5:00 PM - 5:30 PM	Unit Activity time
5:30 PM - 7:00 PM	Dinner in campsite
7:15 PM- 7:30 PM	Evening Colors
8:00 PM – 9:00 PM	Campfire, Skits and Songs
10:00 PM	TAPS – Lights out

Sunday, September 23, 2018

7:00 AM	Reveille and Breakfast in campsite
8:30 AM	Scout's Own Service – OA Shelter
9:00 AM – 9:30 AM	Morning Colors/Closing Ceremony/Awards – OA Shelter
9:45 AM – 11:00 AM	Break Camp/Clean-up Campsite/Clean-up Assigned Program Area/Final Campsite Inspection/Check-out at "K" Building
12:00 PM	Camp Closed

Note: Schedule subject to change

Appendix B

Event Registration Form
 Registration is available on Tentaroo
 2018 Council Webelosree
 Pipsico Scout Reservation

“Webelos in the Woods”
 September 21st - 23rd 2018

Point of Contact: Mike Zemienieuski – mzemski@cox.net

REGISTRATION DEADLINE – September 8th, 2018

Registration Date: _____

Unit: _____

Unit Leader: _____

Address _____

Phone Number _____

Email Address _____

Number of Participants			Cost		
Webelos/AOL		X	\$15.00	=	
Adults		X	\$10.00	=	
Staff Youth		X	\$5.00	=	
Staff Adult		X	\$5.00	=	
Account Number: 1-6701-345-21 Item: 8007				Total	

Registration should be done by Unit Accounts in Tentaroo. Payments may be made on Tentaroo with credit card and processing fee applied OR payment can be made by cash or check at Tidewater Council BSA, 1032 Heatherwood Drive, Virginia Beach, VA 23455. Write Account & Item numbers on the check memo line.

*****Units attending are expected to help staff Webelosree events. Event guidelines will be provided.*****

Appendix C

Unit Roster

Unit: _____

Unit Leader (On site): _____

Contact Cell Number: _____

SPL/Youth Leader: _____

Patrol Name: _____

Patrol Leader: _____

Members:

Patrol Name: _____

Patrol Leader: _____

Members:

Patrol Name: _____

Patrol Leader: _____

Members:

Patrol Name: _____

Patrol Leader: _____

Members:

Unit Adults:

Unit Adults:

Appendix D

Skit/Song Request Form

Unit _____

Patrol Name _____

Name of Skit/Song _____

Brief Description _____

Unit Leader's Approval _____

Form must be completed in full and turned in to Webelosree Staff at "K" Building by Saturday, September 22, 2018 no later than 1:00 PM.